G. R. S. IX-5]

Previous references.

CB 14-22-105
G.M. 134-20-1

1922.
(CB)

File No. 14-22
Serial Nos. 6

Later references.

CB 14-22-709
G.M. 227-23 102
Coor 81-22-8501-3

GENERAL AND REVENUE SECRETARIAT.

Serial Nos. 6

Part B for Sep. 1922

SUBJECT.

Annual Administration Reports of the Mysore Railways & Public Works Dept.

No. — 8/9/22

To
The Registrar,
Gen. & Rev. Sects.

States that the Annual Administration Reports of British Indian Provinces other than States are being studied & that every effort will be made to render the Reports readable & interesting.

WD 1888—GPB—16,826—23-7-21

Abdulla Hussain Khan
7/9/22

URGENT.

General and Revenue Secretariat,

Bangalore, 29/30th June 1922.

No. E.A.5989-6000.

M e m o.

A copy of Dewan's Note dated the 26th June 1922 regarding the reviewing of the departmental annual Administration Reports received from the Heads of Departments is forwarded, with compliments, for information of and necessary action in the Branch with a request that the E. A. Branch may kindly be furnished with information under the following heads:--

Branch.	Name of the report.	Due date in the Branch.	Probable date of reviewing.

2. The E. A. Branch may also be kept in touch of the progress made every week for purposes of consolidation and submission to the Dewan.

Chief Secretary to Government.

Public Works. - 15th Oct.

Railways - 15th Oct.

Office of the Dewan of Mysore,

NOTE

Dated 26th June 1922.

....

Now that the year is coming to a close, a stringent reminder has to issue to all the Heads of Departments to see that their Administration Reports are punctually sent to Government, with a note that any delay will be severely noticed. I should be kept informed from time to time regarding the receipt at the Secretariat of these administration reports which should be submitted to me in advance for perusal.

A time table should also be drawn up in the Secretariat for the preparation of draft reviews. On no account should delay take place in the issue of Government orders reviewing these reports this time.

(Id) A.R.B.
26-6-1922.

The Chief Secretary to Government,
with compliments.

"Copy"

General and Revenue Secretariat,

Urgent.

Bangalore, 29th June 1922.

No.R.A.5939-87.

Circular Memorandum.

The attention of the Heads of Departments is invited to paragraphs 554-560 of Part I of the Manual of General Circulars and Standing Orders embodying instructions in regard to the compilation etc. of the departmental annual Administration Reports, with a request that arrangements may be made to forward them to the Secretariats concerned on or before the due dates .

2. Any delay in the punctual submission of the Report will be severely noticed by Government.

By Order,

(Sd.) K. Matthan,

Chief Secretary to Government.

To

The Heads of Departments.

G.R.S. III—3]

Routine Notes.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

Dewan's orders re: Departmental Administration Reports.

"Please prepare a programme of work so as to adhere to dates and also to bring the work sufficiently forward."

"The form of reviews of each department should be fixed before hand. I shall expect improvement in this and do not intend passing reviews on old stereo-typed forms of repetition and extracts."

(Intd) A.R.B.

8-7-22.

To

Assistant Secretary, Comptr. Br.,

with compliments, for favour of suggesting a programme in respect of the Departmental Administration Reports which have to be reviewed by him, and for kindly furnishing information required in regard to the action taken re form of reviews.

C&R

25-7-22

Chief Secretary's Orders.

"Registrar.

In collaboration with Assistant Secretaries should let me have a programme of dates. Re form of reviews, please note what action has been taken in each branch."

(Intd) K.M.

24/7/22

Supdt. C/S
Please let me
a list of Reports
due for review.
C&R
25/7

N.B.—Should routine notes be written on small slips the notes must be copied, or slips pasted on this form.

Supdt.
1) P.W.D.
2) Railways

Hmw 2/8/22

Please say also when they are due & publish standing orders on the subject

Rly 2/8

HMW 2/8/22

G.R.S. III—3]

Routine Notes.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

The Admn. Reports of the P.W. and Railway Deptt. are due in the Secretariat on 15th Oct.

Copies of Admn. Reports of the P. W. Deptt for the years 1918-19, 1919-20 & 1920-21 and of the Ry. Deptt for the years 1916-17, 1917-18 & 1918-19 are placed in the file for reference. The reports of the Railway Deptt. from the year 1919-20 onwards were ordered to be Reviewed by the Railway Secretary & copies of these are not available in the General Records.

Referred
Bm

Next was because there was a wholetime Secy. Now I have the charge

Please write & get
Bm
9/8

Requisition sent to Simla on 11.8.22

For standing order re reviews Please see para 556 of Manual of General Circulars & Standing Orders, Part I.

Submitted
Must Bm
8.8.22

Vide orders on the first page

Bm

N.B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

Bm
9/8

I B
9/8

C.B. 14-22-
413

G.R.S. III—3]

Routine Notes.

[To be used only for notes, requisitions, etc., not intended for permanent record.]

Please prompt previous S. Ed. & a draft G.M. required sub[d] of the 2 reports on 15-10-22 ~~from Bm~~ punctually.

The reports will have the prompt within 10 days after receipt of the reports in the GRS

Bm
9/8

Draft G.M. submitted.
Revised draft submitted 12.8.22.

Bm
24/8

18 members).

1765-280
28.8.22

Form approved
Bm
2.9.22

Issued
Mg

N.B.—Should routine notes be written on small slips, the notes must be copied, or slips pasted on this form.

G. R. S. III-2]

General and Revenue Secretariat.

C B File No. 14 of 1922.

Serial No.	
6	To The Chief Engineer and Ex-Officio Secy to Govt. P. W. Deptt " Agent Mysore Railways and Ex-Officio Secy to Govt. Railway Deptt " Comptroller to Govt

No. 1107-9/C.B dt. 9. 9. 1922.

Directs that the Administration Report of the Mysore Railways be in future reviewed in the Chief Secretariat and of the submn of annual reports for the P.W and Railways Deptts. of each year before the 1st October following —

NOTE—Contn. sheet.

62628

No.P. W. 150
M. 765

Public Works Secretariat,

Dated Bangalore, 26 July 1922.

CB 413 HG

0 CB
27 JUL 1922

M E M O.

Chief Secretary's Memo No.E.A.5989-6000 dated 29th June 1922, regarding the reviewing of the departmental annual ----- Administration Reports-

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The Public Works Department Report is due from the Chief Engineer to the Chief Secretariat where it will be reviewed. Hence no particulars relating to the review of this report can be furnished from the Public Works Secretariat-

2. The Electrical Department Report, will, as usual, be reviewed in the Public Works Secretariat. It is due from the Chief Electrical Engineer on the 1st October and it will be --- reviewed by the 15th October-

3. The weekly progress reports called for as regards the preparation of the draft review will be furnished after 1st --- October 1922-

SECRETARY TO GOVERNMENT,
PUELIC WORKS DEPARTMENT.

To

The Chief Secretary to Government, with compliments.

Submitted for perusal.
Please state when the P.W.D. reports are due in C.B.S. or, when they were received in C.B.S. during the last 2 years -
Submitted.
P.W.D. Report due in Chief's Sectt. on 15th October.
During the last two years it was received on 22nd January 1921 (for 19-20) and 10th Dec. 1921 (for 20-21).
Elg. Report due in Chief's Sectt. on 15th October.
During the last 2 years it was being reviewed by the Secretary.

T.R.S./26-7.

Proceedings of the Government of His Highness the Maharaja of Mysore.

.....

Read--

O.M.No. G.M. dated 1915, directing that the administration report of the Public Works Department be reviewed in the General and Revenue Secretariat.

1. O.M.No.G.13533-G.M.413-14-1 dated 4th June 1915 to the Railway Secretary to Government requesting the submission of a detailed administration report of the Railway Department for each official year before the 1st of October following and directing that the report be reviewed by the General and Revenue Department

2. O.M.No.11159-G.M.134-20-1 dated 6th December 1920 directing that the annual administration Report of Mysore Railways be in future reviewed in the Railway Secretariat.

ORDER No. 1107-9 /C.B 14-22-6

Dated, 4/9/22

In modification of the ~~3rd of the~~ O.M. dated the 6th December 1920 read above, Government direct that the Administration Report of the Mysore Railways be in future reviewed in the Chief Secretariat.

2. The annual reports for the Public Works and the Railways Departments of each year are due in the Chief Secretariat on or before the 1st October following. The Chief Engineer

10

and the ~~Railway~~ Agent for Rep. are requested to make efficient arrangements for the submission to Government of their annual reports on or before the due date in future ~~wx~~ punctually without fail.

for Chief Secretary.

To

The Chief Engineer and ex-officio Secretary to Government, P.W.D.

The ~~Railway~~ Agent, Nilgiri Rly., and Ex-officio Secretary to Government, Railway Department.

The Comptroller to Government.

Rees
2.9.22

no. O. 1226-31

General and Revenue Secretariat,

Bangalore,

15th August 1922.

Dear sir,

I am to invite reference to my Memo dated 24th July 1922 communicating the Dewan's Note, dated 8th July 1922 and Chief Secretary's instructions thereon re: the preparation of a programme of work and the form of reviews of Administration Reports to be adopted, and to request you to kindly expedite the transmission of the required programme etc., as the Chief Secretary has again reminded me in the matter.

Yours sincerely,

C. R. Ramakrishnan

To A. V. Ramanathan Esq. B.A.

~~The Assistant~~ Secretary

Confidential

----------Branch.

Suspects.

Please furnish this info in view of the reviews to be P.W.D. Reports

A weeks time after receipt of report receipt for reviews.

Reviews with the next

in unprotected files

Rev

W.G.

413

D.

Programme of work in connection with the Administration Reports to be Reviewed in the Civil Branch

Name of Report.	Date on which the Report should reach this Sectt.	Date on which the Report will be sent with Review.
P W. Deptt.	1/10/22.	15/10/22
Railway Deptt.	Do.	Do.

~~No reports will be received in this Sectt. for review to be noted in the review. Correspondence has yet been prescribed. The Review work be made to stop. From this year both Reports be taken up for Studying~~

The reports will on receipt be sent to Member-in-charge for marking off points

The Reviews of the Admve Reports of British Indian Provinces & other States are being should & every opportunity be made to reduce the review time table as much as possible

Sectt.
1/9/22

Issued 4.9.22.